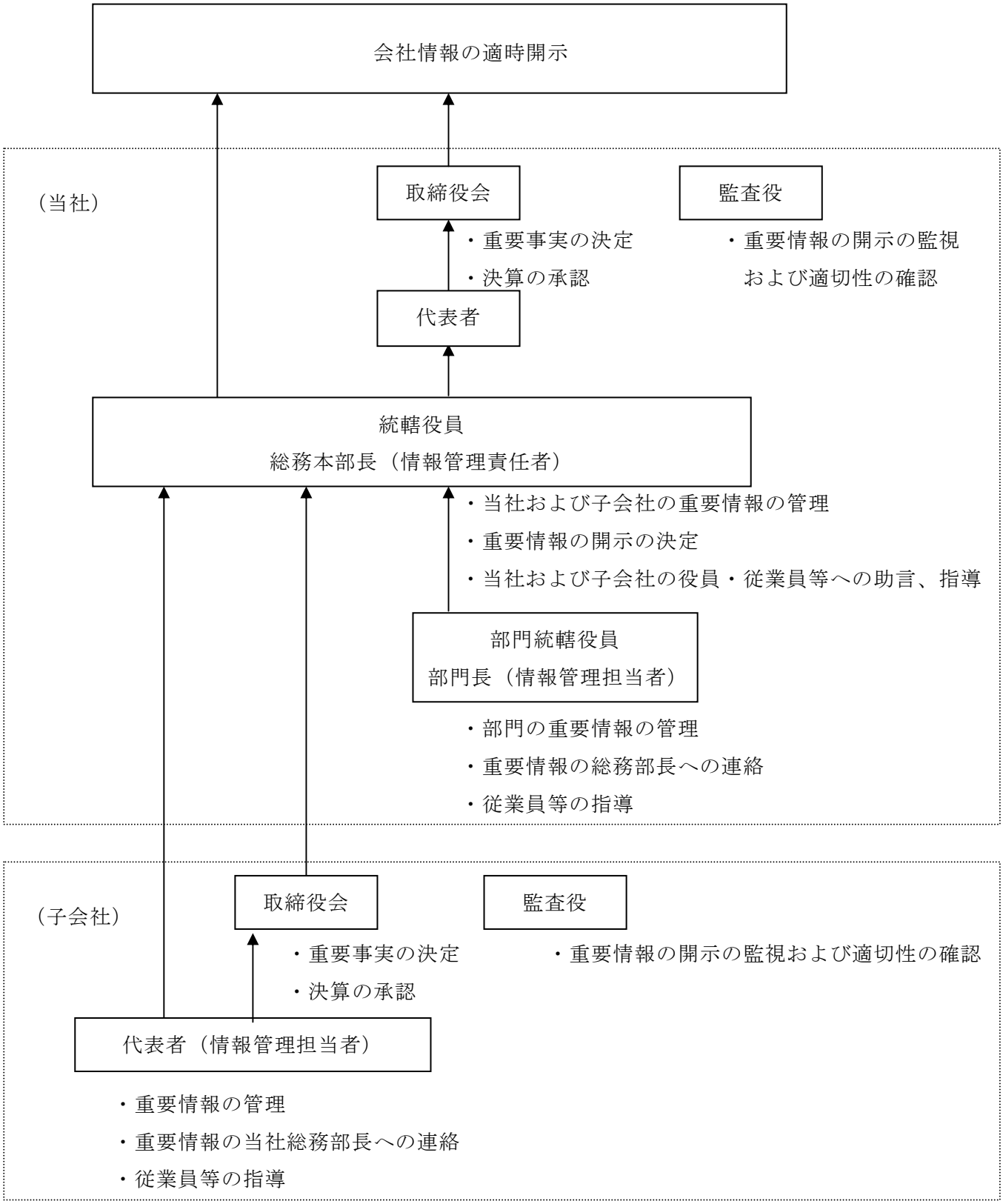会社情報の適時開示に係る社内体制